

**TEACHERS COLLEGE**  
COLUMBIA UNIVERSITY

**Application for College Tuition Grant for Baccalaureate Degree Candidates**

This tuition benefit applies to Full-time Professional Staff and Members of Unions 2110 and 707 who have met their respective three (3) years or five (5) years of service. The benefit applies only if the student is enrolled in a degree program. A copy of the specific semester's bill must accompany this application each semester for which a grant is being requested. It is the responsibility of the eligible employee to submit the application and bill to Human Resources, 120 Whittier.

**Please type or print. This entire form must be completed. Use a separate application for each student.**

1. NAME OF ELIGIBLE PARENT: \_\_\_\_\_ TCID: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_ BOX: \_\_\_\_\_ EXT: \_\_\_\_\_

DATE OF HIRE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

2. FULL NAME OF STUDENT: \_\_\_\_\_ SSN: \_\_\_\_\_

RELATIONSHIP: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

3. NAME OF UNIVERSITY OR COLLEGE: \_\_\_\_\_

4. COLLEGE ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. CLASS:  Freshman  Sophomore  Junior  Senior

6. TUITION EXCLUSIVE OF ALL OTHER FEES \$ \_\_\_\_\_ PER SEMESTER

7. WHAT SEMESTER IS THIS APPLICATION FOR?

Summer  Fall  Winter  Spring Year \_\_\_\_\_  Trimester \_\_\_\_\_

8. REMARKS

**I certify that the individual for whom I am requesting this benefit has one of the following relationships to me:**

Natural or legally adopted child who has not reached the age of 27

Stepchild who lives in the same household for more than half the past year of the eligible staff member and has not reached the age of 24

**I also certify that this individual  (is)  (is not) a dependent as defined by the IRS. If this person is not your dependent these payments will be treated as income and subject to tax. (Taxes are generally withheld in a series of equal amounts during the year such benefit is used.)**

\_\_\_\_\_  
**Signature of Parent**

\_\_\_\_\_  
**Date**

**PLEASE NOTE:** According to Teachers College Policy 501.2 Section 4.1.10: An employee who leaves an eligible position prior to the end of the semester will receive a prorated benefit and may be subject to repayment, based on the time elapsed since the semester begins.